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VAL CERVINA

August 22, 2018

ATTY. DENNIS S. SANTIAGO
Executive Director V
GOVERNMENT PROCUREMENT POLICY BOARD (GPPB)
Unit 2506 Raffles Corporate Center,
Emerald Avenue, Ortigas Center, Pasig City

Dear Atty. Santiago;

Submitting herewith a copy of the approved 2019 Annual Procurement Plan (NEP level) of the Philippine National Oil Company (PNOC).

We have already e-mailed this file to monitoring@gppb.gov.ph on August 22, 2018.

Thank you.

Very truly yours,


GLEND A. G. MARTINEZ
Chairperson
Bids and Awards Committee





PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center, Rizal Drive, BGC, Taguig City, Philippines Tel. No. (632) 789-7662

SECRETARY'S CERTIFICATE

The undersigned, LILA CZARINA A. AQUITANIA, Esq., Corporate Secretary of the Philippine National Oil Company (hereinafter, PNOC), a corporation with original charter created under P. D. 334, as amended, with principal office at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig, Metro Manila,

HEREBY CERTIFIES AND STATES THAT:

In its 15 August 2018 regular meeting, at which a quorum was present, the Governing Board of Directors of PNOC has approved the proposed Annual Procurement Plan (APP) of PNOC for the year 2019, as appearing in Annexes "I" to "I-4" hereof, with a total estimated budget of P113.11 million, broken down as follows:

MOOE	₱ 88,793,740
2019 CAPEX	24,320,000
TOTAL	₱113,113,740

This Secretary's Certificate is hereby issued upon the request of the Administrative Services Department in advance and subject to the ratification of the minutes of 15 August 2018 meeting.

Done this 20th day of August 2018 at Taguig City, Philippines.

LILA CZARINA A. AQUITANIA, Esq.
Corporate Secretary

SUBSCRIBED AND SWORN TO before me this AUG 22 2018 at Taguig City, Metro Manila, Affiant, in her capacity as Corporate Secretary of PNOC, exhibiting to me her Driver's License No. H02-97-0411114 issued on 19 January 2017.

Doc. No. 139
Page No. 48
Book No.
Series of 2018.

MARIA VIVIAN E. BANAYAD
Appointment No. 12 (2018-2019)
Notary Public for Taguig City
Until 31 December 2019
PNOC Bldg. VI Energy Center, Rizal Drive
Bonifacio Global City, Taguig City, 1634
Roll No. 38316 / 05/12/93
PTR No. 5521316; 01.04.18; Quezon City
IBP Lifetime Membership No. 786857 / Manila IV

Code (PAP)	Particulars	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated			Remarks
				Ads/post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MOOE											
	Supplies and Materials Expenses								7,885,500	7,885,500		
19MO-01	Office Supplies	PNOC	ATA/NP-SVP/S	1st to 4th Quarter - As needed				COB	929,000	929,000		
19MO-02	Accountable Forms	TREAS/ESB	ATA/NP-SVP	1st to 4th Quarter - As needed				COB	100,000	100,000		
19MO-03	Non - Accountable Forms	PNOC	ATA/NP-SVP	1st to 4th Quarter - As needed				COB	284,000	284,000		
	Medical, Dental and Laboratory Supplies								806,500	806,500		
19MO-04	Medicine and Medical Supplies	PSD/ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	354,500	354,500		
19MO-05	Vaccines (Flu/Shingles/Random Drug Test)	PSD	NP-SVP/S	2nd to 3rd Quarter				COB	452,000	452,000		
	Semi-Expendable Machinery and Equipment								66,000	66,000		
19MO-06	Digital Recorder/VOR	CORSEC	NP-SVP/S	1st Quarter				COB	13,000	13,000		
19MO-07	Alligator Jack-3 tons	ESB	NP-SVP/S	2nd Quarter				COB	12,000	12,000		
19MO-08	Emergency Siren	ESB	NP-SVP/S	1st Quarter				COB	6,000	60,000		
19MO-09	Semi-Expendable Furniture, Fixtures and Books	ICO/LEGAL	NP-SVP/S	3rd Quarter				COB	25,000	25,000		
	Other Supplies and Materials								5,675,000	5,675,000		
19MO-10	Computer Supplies	PNOC	ATA/NP-SVP/S/RO	1st to 4th Quarter - As needed				COB	1,215,000	1,215,000		
19MO-11	Corporate Giveaway/Birthday Token	PNOC	PB/NP-SVP/S/RO	1st to 4th Quarter - As needed				COB	2,420,000	2,420,000		
19MO-12	Plaques and calling cards	BOD	NP-SVP/S	1st to 4th Quarter - As needed				COB	25,000	25,000		
19MO-13	Tokens for 25 years Loyalty Service	PSD	PB/NP-SVP	3rd Quarter				COB	1,197,000	1,197,000		
19MO-14	Tokens for 15 years Loyalty Service	PSD	NP-SVP	3rd Quarter				COB	40,000	40,000		
19MO-15	Retirement plaque of appreciation	PSD	NP-SVP	3rd Quarter				COB	51,000	51,000		
19MO-16	Awardee of the month token	PSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	60,000	60,000		
19MO-17	PNOC Official Document Box	GSD/ESB		1st & 3rd Quarter -				COB	27,000	27,000		
19MO-19	Tissue/Facial/Paper Towel	PSMD	S	1st to 4th Quarter - As needed				COB	130,000	130,000		
19MO-20	Uninterrupted Power Supply (UPS)	TREAS	S	2nd Quarter				COB	10,000	10,000		
19MO-21	Common Electrical supplies etc.	CORPLAN	S	1st Quarter				COB	10,000	10,000		
19MO-22	Traffic Cones 30" with reflective tape and PVC black base	ESB	S	1st Quarter				COB	20,000	20,000		
19MO-23	PPE-Hard Hat (for Safety and Operations Personnel)	ESB	S	2nd Quarter				COB	11,000	11,000		
19MO-24	PPE-Safety Shoes (Safety & Operations Personnel)	ESB	S	2nd Quarter				COB	30,000	30,000		
19MO-25	PPE-Spectacles (for Safety and Operations Personnel)	ESB	S	2nd Quarter				COB	11,000	11,000		
19MO-26	Emergency Survival Kit- Lifeline Bag	ESB	S	2nd Quarter				COB	8,000	8,000		
19MO-27	HSSE Free-Standing Signages with vinyl sticker and post (size: 2' x 3'x 7')	ESB	NP-SVP	2nd Quarter				COB	50,000	50,000		
19MO-28	Industrial hose for rewatering during unloading at the pier	ESB	NP-SVP/S	2nd Quarter				COB	51,000	51,000		
19MO-29	Hose 2" NPT/NST for watering of yard at ESB	ESB	NP-SVP/S	2nd Quarter				COB	120,000	120,000		
19MO-30	Web sling, 10T x 10m, w/ safety certificate	ESB	NP-SVP/S	2nd Quarter				COB	168,000	168,000		
19MO-31	Galvanized shackle; 25mm screw pin	ESB	S	2nd Quarter				COB	21,000	21,000		
	Utilities Expense								218,240	218,240		
19MO-32	Other Utility Expenses (Drinking Water Supply)	GSD/EMD/ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	218,240	218,240		
	Communication Expenses								1,727,000	1,727,000		
19MO-33	Internet Subscriptions	CORPLAN/OC/ESB	DC/NP-SVP/S	1st to 4th Quarter - As needed				COB	1,727,000	1,727,000		
	Professional Services								4,270,000	4,270,000		
	Consultancy Service								300,000	300,000		
19MO-34	QMS/IMS Consultant	ICO	NP-SVP	2nd Quarter				COB	300,000	300,000		

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2019 PHILIPPINE NATIONAL OIL COMPANY (PNOC) Annual Procurement Plan (NEP Level)

As of August 13, 2018

ANNEX I-1

Code (PAP)	Particulars	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated			Remarks
				Ads/post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Other Professional Services								3,970,000	3,970,000		
	Professional Services	OP	PB/NP-SVP	1st to 4th Quarter - As needed					1,000,000	1,000,000		
19MO-36	Musical Director	ADMIN	NP-SVP	4th Quarter of 2018				COB	360,000	360,000		
19MO-37	3rd Party Appraisal of properties	EMD	NP-SVP	3rd Quarter				COB	910,000	910,000		
19MO-38	Relocation Survey of 2 PNOC lots	EMD	NP-SVP	3rd Quarter				COB	60,000	60,000		
19MO-39	Relocation/structural survey of PNOC Lots	EMD	NP-SVP	3rd Quarter				COB	100,000	100,000		
19MO-40	Testing Fee for Pre-Employment Examination	PSD	ATA	1st to 4th Quarter - As needed				COB	100,000	100,000		
19MO-41	Testing Fee for PNOC Scholarship Program	PSD	NP-SVP	2nd Quarter				COB	20,000	20,000		
19MO-42	Wellness Program Instructor	PSD	NP-SVP	2nd Quarter				COB	480,000	480,000		
19MO-43	Stakeholders /Satisfaction Survey	CORPLAN	NP-SVP	3rd Quarter					500,000	500,000		
19MO-44	Consultancy for SPW Resource Person	CORPLAN							300,000	300,000		
19MO-45	Engagement of Environmental Services to Conduct Qtrly Ambient Air Quality Monitoring at ESB	ESB	NP-SVP	4th Quarter of 2018 - 3rd Quarter of 2019					120,000	120,000		
19MO-46	Engagement of Laboratory Services to Conduct Semi-Annual Drinking Water Analysis for ESB	ESB	NP-SVP	1st to 4th Quarter - As needed					20,000	20,000		
	General Services								60,336,600	60,336,600		
19MO-47	Janitorial Services	GSD/EMD/ESB	PB/NP-SVP/RENEWAL	3rd Quarter of 2018				COB	9,989,500	9,989,500		
19MO-48	Security Services	GSD/EMD/ESB	PB/RENEWAL	3rd Quarter of 2018				COB	31,042,906	31,042,906		
19MO-49	Other General Services											
19MO-50	Photocopying	PNOC	NP/SVP	3rd Quarter of 2018				COB	673,600	673,600		
19MO-51	DBP Contractuals - Office Services	PSD	PB	3rd Quarter of 2018					7,070,729	7,070,729		
19MO-52	DBP Contractuals - Maintenance Services	GSD	PB	3rd Quarter of 2018				COB	3,034,865	3,034,865		
19MO-53	Messengerial Services	GSD	PB	3rd Quarter of 2018					2,260,000	2,260,000		
19MO-54	General Services (Skilled and semi-skilled services)	ESB	PB	3rd Quarter of 2018				COB	6,265,000	6,265,000		
	Repairs and Maintenance								8,270,000	8,270,000		
	Other Land Improvements						COB	363,048	363,048			
19MO-55	Supplies and Materials for the Maintenance of perimeter fence - PNOC EC & Farmix (S1 Resources Area)	ESB	NP-SVP/S	1st Quarter				COB	111,825	111,825		
19MO-56	Supplies and Materials for the repainting of curb and gutter - along main road	ESB	NP-SVP/S	1st Quarter				COB	21,504	21,504		
19MO-57	Supplies and Materials for the Maintenance of street lighting and replacement of busted fixture - along main road and walk ways	ESB	NP-SVP/S	1st Quarter				COB	106,155	106,155		
19MO-58	Supplies and Materials for the Repair and maintenance of open yard	ESB	NP-SVP/S	1st to 4th Quarter - As Needed				COB	123,564	123,564		
	Buildings and Other Structures								4,052,082	4,052,082		
	Building 6											
19MO-59	Various Parts of Chiller	GSD	DC	1st to 4th Quarter - As needed				COB	1,000,000	1,000,000		
19MO-60	Various Parts of pumps, motors per unit	GSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	500,000	500,000		
19MO-61	Various parts of solar power lighting	GSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	50,000	50,000		
19MO-62	Various materials for plumbing & carpentry	GSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	100,000	100,000		
19MO-63	Various parts of Gen Set	GSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	50,000	50,000		
19MO-64	Various parts of elevator (2 units)	GSD	DC	1st to 4th Quarter - As needed				COB	100,000	100,000		

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2019 PHILIPPINE NATIONAL OIL COMPANY (PNOC) Annual Procurement Plan (NEP Level)

As of August 13, 2018

ANNEX I-2

Code (PAP)	Particulars	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated			Remarks
				Ads/post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
19MO-65	Aircon Maintenance Svcs.	GSD	NP-SVP	4th Quarter of 2018				COB	303,389	303,389		
19MO-66	Transformer Maint. Services	GSD	NP-SVP	2nd and 3rd Quarter				COB	50,000	50,000		
19MO-67	Elevator Maintenance Services	GSD	DC	4th Quarter of 2018				COB	164,326	164,326		
19MO-68	Fire Protection Maintenance Services	GSD	NP-SVP	4th Quarter of 2018				COB	60,957	60,957		
	Building 2-5											
19MO-69	Various Parts of pumps, motors per unit	GSD	NP-SVP/S	1st to 4th Quarter - As needed				COB	337,103	337,103		
19MO-70	Elevator Maintenance Services	GSD	NP-SVP	4th Quarter of 2018				COB	157,268	157,268		
19MO-71	Fire Protection Maintenance Services	GSD	NP-SVP	4th Quarter of 2018				COB	60,957	60,957		
	PNOC Staffhouse, Limay, Bataan											
19MO-72	Supplies & Materials for Minor Repairs - PNOC Staffhouse	EMD	NP-SVP/S	1st to 4th Quarter - As needed				COB	60,000	60,000		
19MO-73	Pest Control Services	EMD	NP-SVP	4th Quarter of 2018				COB	65,000	65,000		
	ESB Facilities											
19MO-74	Provision of supplies and materials for the repair of ceiling and minor repainting of admin building	ESB	NP-SVP/S	1st Quarter of 2019				COB	34,020	34,020		
19MO-75	Siphoning of Septic Tank	ESB	NP-SVP	1st and 2nd Quarter of 2019				COB	50,000	50,000		
19MO-76	Provision of supplies and materials for the repair of watch tower and repainting of quard houses	ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	138,989	138,989		
19MO-77	For maintenance of genset-Materials	ESB	NP-SVP/S	1st Quarter of 2019				COB	188,685	188,685		
19MO-78	For maintenance of genset - Services	ESB	NP-SVP	1st Quarter of 2019				COB	42,000	42,000		
19MO-79	Provision supplies and materials for the repair of water pump & control panel	ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	52,500	52,500		
19MO-80	Provision for repair of water pump & control panel - Services	ESB	NP-SVP	1st to 4th Quarter - As needed				COB	26,250	26,250		
19MO-81	Supplies and Materials for the repair of Warehouses Nos. 1,2,3 & 4 (roofing, canopy, sidings, repainting of chb wall and steel structures and replacment of lighting fixtures)	ESB	NP-SVP/S	2nd Quarter				COB	225,606	225,606		
19MO-82	Supplies and Materials for the repair of mooring bollards, gutters, pier lightings and repair/repainting of pier structures	ESB	NP-SVP/S	2nd Quarter				COB	140,532	140,532		
19MO-83	Supplies and Materials for the Maintenance of Lighting facilities at the pier		NP-SVP/S	1st to 4th Quarter - As needed				COB	94,500	94,500		
	Machinery and Equipment								1,347,964	1,347,964		
19MO-84	Labor & Materials for repair and Maintenance of Computer & Accessories	PSMD	NP-SVP	1st to 4th Quarter - As needed				COB	50,000	50,000		
19MO-85	Parts and Materials for repair of Gym Equipment	PSMD	NP-SVP	1st to 4th Quarter - As needed				COB	50,000	50,000		
19MO-86	Services for the Maintenance of Gym Equipment	PSMD	NP-SVP	3rd Quarter of 2018				COB	50,000	50,000		
19MO-87	Services for the PABX Maintenance	GSD	NP-SVP	1st to 4th Quarter - As needed				COB	50,000	50,000		
19MO-88	Maintenance of Aircon and other office equipment-materials	ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	84,000	84,000		
19MO-89	Cleaning of aircon - Services	ESB	NP-SVP	3rd Quarter				COB	25,000	25,000		
19MO-90	Refilling of fire extinguishers	ESB		3rd Quarter				COB	24,000	24,000		
19MO-91	Double Jacket Firehose (2 NPT/NST X 100ft)	ESB	NP-SVP/S	3rd Quarter				COB	215,040	215,040		

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Code (PAP)	Particulars	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated			Remarks
				Ads/post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
19MO-92	Supplies and materials for the fabrication/repair of Firehose Cabinet (32" X 27" X 7")	ESB	NP-SVP/S	3rd Quarter				COB	24,000	24,000		
19MO-93	Supplies and Materials for the Repair and improvement of water line at ESB	ESB		4th Quarter				COB	144,979	144,979		
19MO-94	Labor and Materials for the Maintenance of electrical lines	ESB	NP-SVP/S	1st to 4th Quarter - As needed				COB	56,175	56,175		
19MO-95	Waste segregation Bin	ESB	NP-SVP/S	4th Quarter				COB	33,600	33,600		
19MO-96	Labor and Materials for the Repair and maintenance of truck scale	ESB	NP-SVP/S	3rd Quarter				COB	541,170	541,170		
19MO-97	Repair of Furniture and Fixtures - Labor & Materials	ESB	NP-SVP	1st to 4th Quarter - As needed				COB	27,090	27,090		
19MO-98	Semi-Expendable Machinery and Equipment	EMD	NP-SVP	1st to 4th Quarter - As needed				COB	40,000	40,000		
19MO-99	Transportation Equipment	PNOC	PB/NP-SVP/S	1st to 4th Quarter - As needed				COB	2,439,816	2,439,816		
	Other Maintenance and Operating Expenses							6,086,400	6,086,400			
19MO-100	Printing and Publication	CORPCOM	NP-SVP/S	1st to 4th Quarter - As needed				COB	397,400	397,400		
19MO-101	Subscription Expenses	PNOC	NP-SVP	1st to 4th Quarter - As needed				COB	239,000	239,000		
	Major Events and Conventions Expenses	PSD	PB/NP-SVP/S	1st to 4th Quarter - As needed				COB	3,450,000	3,450,000		
19MO-103	Expenses related to the conduct SPW	CORPLAN	NP-SVP	2nd Quarter					850,000	850,000		
19MO-104	Expenses related to PNOC Christmas Party	PSD	NP-SVP/S	4th Quarter					500,000	500,000		
19MO-105	Expenses related to Team Building/Family Day	PSD	NP-SVP/S	2nd Quarter					500,000	500,000		
19MO-106	Expenses related to Sports Tournament	PSD	NP-SVP/S	3rd Quarter					500,000	500,000		
19MO-107	Expenses related to Wellness Program	PSD	NP-SVP/S	3rd Quarter					500,000	500,000		
19MO-108	Expenses related to the celebration of PNOC Anniversary	PSD	NP-SVP/S	3rd Quarter					500,000	500,000		
19MO-109	Expenses related to the celebration Phil. CSC Anniversary Celebration	PSD	NP-SVP/S	3rd Quarter					100,000	100,000		
	Others											
19MO-110	Sundries (Packages)	OAM	PB/NP-SVP/S	3rd Quarter				COB	2,000,000	2,000,000		
	TOTAL MOOE							88,793,740	88,793,740			
	CAPITAL OUTLAY											
	Land & land Improvement											
19CA-01	Labor and Materials for Fencing of PNOC Property	EMD	NP-SVP	3rd & 4th Quarter				COB	200,000		200,000	
19CA-02	Labor and Materials for the Concreting of access road going to Triangular Pier	ESB	PB/NP-SVP	1st to 4th Quarter - As needed				COB	2,900,000		2,900,000	
	Building & Structures Outlay											
	Building 5											
19CA-03	Replacement of Aircon System of 3 floors	GSD	PB/NP-SVP	1st to 4th Quarter - As needed				COB	15,000,000		15,000,000	
	Furniture, Fixtures and Books Outlay											
	Machineries & Equipment											
19CA-04	Mist and Fog Machine (2 units)	ESB	PB/NP-SVP	1st to 4th Quarter - As needed				COB	4,000,000		4,000,000	
19CA-05	Flatbed Scanner	EMD	NP-SVP/S	2nd Quarter				COB	70,000		70,000	
19CA-06	2" diameter polyurethane hose (2 rolls)	ESB	NP-SVP/S	3rd Quarter				COB	50,000		50,000	
19CA-07	1-1/2" diameter polyurethane hose (2 rolls)	ESB	NP-SVP/S	3rd Quarter				COB	47,000		47,000	
19CA-08	Shredding machine	PSMD	S	2nd Quarter				COB	25,000		25,000	
	Information Technology Equipment											

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Code (PAP)	Particulars	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated			Remarks
				Ads/post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
19CA-09	Desktop upgrade for 35 units with Operating System	CORPLAN	PB/NP-SVP		2nd Quarter			COB	1,225,000		1,225,000	
19CA-10	Power Over Ethernet (POE) switch (2 units)	CORPLAN	NP-SVP/S		3rd Quarter			COB	130,000		130,000	
19CA-11	LED projector	GSD	NP-SVP/S		2nd Quarter			COB	60,000		60,000	
19CA-12	Laptop	PMD	NP-SVP/S		1st Quarter			COB	40,000		40,000	
19CA-13	Network Attached Storage (NAS) (2 units)	CORPLAN	NP-SVP/S		3rd Quarter			COB	75,000		75,000	
19CA-14	Autocad Software	EMD	NP-SVP/S		2nd Quarter			COB	60,000		60,000	
19CA-15	Printer (2 units)	EMD	NP-SVP/S		3rd Quarter			COB	38,000		38,000	
Communication Equipment												
19CA-16	Digital IP Phone	GSD	NP-SVP/S		2nd Quarter			COB	200,000		200,000	
19CA-21	Powered speaker	GSD	NP-SVP/S		2nd Quarter			COB	110,000		110,000	
19CA-22	Audio Mixer 16 channel Input/Effects	GSD	NP-SVP/S		2nd Quarter			COB	50,000		50,000	
19CA-23	Wireless Microphone w/ base and transmitter	GSD	NP-SVP/S		2nd Quarter			COB	40,000		40,000	
TOTAL CAPITAL OUTLAY									24,320,000		24,320,000	
GRAND TOTAL									113,113,740			

Legend: Public Bidding, NP- Negotiated Procurement, S-Shopping, SVP- Small Value Procurement, DC-Direct Contracting (Exclusive Distributor), ATA- Agency to Agency, S/SVP if ABC is below P1,000,000.00

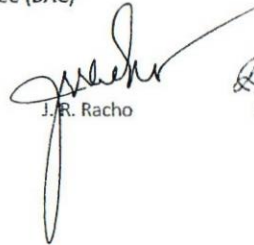
Prepared by: 
A. L. C. Gonzalez

2019 APP SUMMARY
MOOE 88,793,740
2018 CAPEX 24,320,000
113,113,740

Recommending Approval: Bids and Awards Committee (BAC)

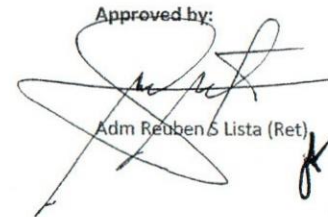

L. G. Calaor


A. G. Buenviaje


J. R. Racho


M. B. L. Cubelo


G. G. Martinez

Approved by:

Adm Reuben S Lista (Ret)